

1 FULL NAME

- a. Client 1
- b. Client 2

2 ADDRESS

- a. Client 1
- b. Client 2

3 PPS NUMBER (Tax Number)

- a. Client 1
- b. Client 2

4 MARITAL STATUS

- | | Client 1 | | Client 2 | |
|--------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | Yes | No | Yes | No |
| a. Single | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Married | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Widowed | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Separated | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Divorced | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Note:

- a. If more than one category applies, please tick each category.
- b. Please let us have the copies of the appropriate STATE certificate(s), deed of separation or Court Order.

5 **TITLE DEEDS**

5.1 Please arrange to forward your title deeds to us immediately. If the title deeds are held by a bank or building society, please let us have the following information:

- a. Name :
- b. Address :
- c. Mortgage Account Number(s) :

5.2 If applicable, have you bought out the :
freehold / ground rent to the Property

5.3 If the freehold/ground rent title is not :
with the other title deeds, please
arrange to forward same to us
immediately.

6 **CONTENTS**

6.1 Are there any contents included in the :
sale?

6.2 Are these included in the Purchase :
Price

6.3 If No, give agreed / estimated price : €.....

6.4 Please attach list of items

6.5 Are there any fixtures, fittings or :
chattels included in the this Sale which
are the subject of any Lease, Rental,
Hire Purchase Agreement or Chattel
Mortgage

6.6 If so, furnish now the Agreement(s)
and on closing proof of payment to
date or discharge of same.

7 **PLANNING**

7.1 Have you carried out any works, :
renovations, or conversions to the
property e.g. attic/garage conversion,
extensions etc?

7.2 If Yes, please state the nature of any :
such works, renovations, or
conversions :

NOTE:
a. Please attach copies of all relevant
planning permissions, bye-law
approvals, commencement notices.
b. We will require **ORIGINAL**

Certificates of Compliance or Exemption with Planning Permission/Bye-Law Approval/Building Regulations from a suitably qualified Architect/Engineer

8 SERVICES

8.1. Is the Property serviced with:

- a. drainage :
- b. water supply :
- c. electricity :
- d. gas :
- e. septic tank :
- f. private sewerage/drainage scheme :
- g. mains sewerage :
- h. Cable Television :
- i. MMDF :
- j. Satellite Dish :
- k. TV Aerial owned by Vendor(s) :
- l. TV Aerial owned by another :
- m. If j. or k applies, will it be included in the Purchase price? :
- m. Telephone line :
- n. ISDN line :
- o. If m. or n. applies, will the number be transferred to the Purchaser? :

8.2 Have the roads, lanes, footpaths, :
sewers and drains abutting or servicing
the Property been taken in charge by
the Local Authority

8.3 If not, who is responsible for same? :

9 **BOUNDARIES**

9.1 Are there any agreements as to repair :
maintenance or otherwise in respect of
the boundaries

9.2 Are there any boundary disputes with :
any adjoining owner

10 **EASEMENTS AND RIGHTS**

10.1 Are there any pipes drains sewers wires :
cables or septic tank on under or over
other property which serve your
Property

10.2 Is the Property subject to any rights, :
restrictions or covenants, including
rights of way.

10.3 Is there any road lane drain cable pipe :
wall or other facility which is not in
charge of the Local Authority which
serve the Property

11 **TENANCIES**

11.1 Is the Property or any part of it let :

11.2 If yes furnish copies of any agreements :
or full details of the tenants including
name(s), rent payable, security deposit
held, whether by week, month or fixed
term

12 **OUTGOINGS**

12.1 Is the Property subject to any periodic
or annual charges?. If yes, please
confirm how much and to whom
payable.

- a. Rates :
- b. Water Rates :
- c. Environmental / Refuse :
- d. Service Charge :
- e. Ground Rent :
- f. Other, please specify :

13 INCUMBRANCES/PROCEEDINGS

13.1 Is there any litigation pending or threatened in relation to the Property :

13.2 Has any other person other than the Vendor(s) made any direct or indirect financial contribution or otherwise acquired an interest in the Property :

13.3 Have you ever been declared bankrupt :

14 TAXATION

14.1 Is the Property eligible for any tax reliefs allowances or benefits :

14.2 Have you ever paid Residential Property Tax in relation to the Property :

14.3 Are you "resident" for tax purposes :

14.4 Are you registered for VAT purposes :

14.4 Did you pay VAT on the purchase of the Property :

14.5 Did you ever make a claim for recovery of VAT on the Property :

14.6 Is VAT chargeable on the current disposal :

14.7 Have you ever leased the Property :

14.8 Has there been any surrender, abandonment, ejection or forfeiture of any Leasehold interest in the Property :

15 **NOTICES**

15.1 Have you ever received any Notice or Order in respect of the Property from:

- a. Planning Authority :
- b. Fire Officer /Authority :
- c. Environmental Protection Agency :
- d. Local Health Authority :
- e. Other, please specify
- f. If so, attach a copy of requirements and furnish Certificate of Compliance with any such notices or requirements

16 **APARTMENTS**

16.1 Is there a car park space :

16.2 Is the car park space included in the purchase price :

16.3 Is the Apartment Block managed by

a. Management Company :

b. Management Agent :

c. Tenants

16.4 In respect of 16.3 above, please confirm

a. Name :

b. Address :

c. Contact Name & telephone number :

16.5 How much is the service charge :

16.6 Are there any House Rules :

16.7 Are you aware of any claim or possible claim against the management company :

16.8 Are you aware of any proposal to carry out any work or repair which would affect the service charge :